



Components of the Grant Application

Application Deadline: October 5, 2026

A. Face Sheet; insert at the first page of the electronic file.

1. Project title
2. PI name and contact information
3. Mentor(s) name and contact information
4. Institution

B. Project narrative (limit to 7 pages for items 2-8; single space narratives with double spacing between paragraphs).

1. Abstract (limit to 250 words) Include Purpose, Background, Specific Aims, Design
2. Specific aims and objectives
3. Background and significance (i.e., how this will help implement one or more of the pediatric psychosocial standards of care or Matrix and Guidelines)
4. Research design
 - a. Sampling method/Subjects
 - b. Measures/Instruments (if relevant)
 - c. Methods/Data collection procedures
 - d. Plan(s) for data analysis*
5. Limitations/Potential difficulties
6. Protection of human subjects

* Remember, grantees are expected to present their research at APOS and plan to submit for publication.

C. Appendices (1-7 required)

1. References (limit reference list to six pages): Use APA or AMA format.
2. 12-Month Time Line: Schedule of Activities
3. Budget Sheet (limit to one page)
 - a. Itemize anticipated expenditures to conduct the project, including supplies and consultants. Indicate whether other funds have been obtained or applied for to support the conduct of the proposed research. Please note: Indirect (facilities and administration) costs are not provided.
 - b. Fiscal Restrictions:
 - i. Funds may not be used for salaries for the investigator or mentor, travel, tuition or registration.
 - ii. Capital equipment is limited to a maximum of \$250 per small item.
4. Provide an institutional letter of support AND a letter of support from the mentor describing the mentor's role.

5. Environment (limit to two pages): A description of the site, setting, and sponsoring agency or institution necessary to conduct the project. Include a letter of support from institution/facility where participants will be enrolled.
6. Biosketch: A biosketch for investigator, mentor and any consultant
7. Research tools, instruments, or interview guides (if relevant).

Review Process and Criteria

Grant Award recipients are selected through a review process using the following criteria:

1. Significance to psychosocial oncology and pediatric psychosocial standards of care.
(<http://onlinelibrary.wiley.com/doi/10.1002/pbc.25675/full>) or Matrix and Guidelines
<https://onlinelibrary.wiley.com/doi/10.1002/pbc.28586>
2. Scientific merit
3. Innovation
4. Appropriateness of methodology given the research question
5. Generalizability (likelihood that this study/project could apply to other centers, not just where the study/project is taking place)
6. Qualifications of the investigator (research team) to conduct study
7. Adequacy of human subjects
8. Appropriate environment, budget, and time frame
9. Consistency with Mattie Miracle Cancer Foundation mission (<https://www.mattiemiracle.com/>)

Donors

Mattie Miracle Cancer Foundation is dedicated to increasing childhood cancer awareness, education, advocacy, research, and psychosocial support services to children, their families, and medical personnel. APOS extends a sincere thank you to Mattie Miracle Cancer Foundation for their generous donation.

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