Financial Statements

For the Year Ended December 31, 2020

AMERICAN PSYCHOSOCIAL ONCOLOGY SOCIETY

FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

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ROBINSON, FARMER, COX ASSOCIATES, PLLC

Certified Public Accountants

CPAs | CONSULTANTS

Independent Accountants' Review Report

To the Board of Directors
American Psychosocial Oncology Society
Brentwood, Tennessee

We have reviewed the accompanying financial statements of American Psychosocial Oncology Society (a nonprofit organization), which comprise the statement of financial position as of December 31, 2020, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Organization management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountants' Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the result of our procedures provide a reasonable basis for our conclusion.

Accountants' Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We previously reviewed American Psychosocial Oncology Society's 2019 financial statements and in our conclusion dated June 22, 2020, stated that based on our review, we were not aware of any material modifications that should be made to the 2019 financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America. We are not aware of any material modifications that should be made to the summarized comparative information presented herein as of and for the year ended December 31, 2019, for it to be consistent with the reviewed financial statements from which it has been derived.

Robinson, Farmer, Cox, Associates

Charlottesville, Virginia
June 22, 2021

- Financial Statements -

AMERICAN PSYCHOSOCIAL ONCOLOGY SOCIETY

Statement of Financial Position
At December 31, 2020
(With Comparative Totals for 2019)

	2020	2019
Assets		
Current assets:		
Cash and cash equivalents	$ 358,972	$ 395,409
Investments	283,952	268,861
Accounts receivable	329	478
Prepaid expenses	4,000	4,145
Total current assets	$ 647,253	$ 668,893
Total assets	$ 647,253	$ 668,893
Liabilities and Net Assets		
Liabilities		
Current liabilities:		
Accounts payable	$ 294	$ 6,296
Deferred revenue	90,570	213,661
Total liabilities	$ 90,864	$ 219,957
Net assets		
Net assets without donor restrictions	$ 554,937	$ 447,484
Net assets with donor restrictions	1,452	1,452
Total net assets	$ 556,389	$ 448,936
Total liabilities and net assets	$ 647,253	$ 668,893

See accompanying notes and independent accountants' review report.

AMERICAN PSYCHOSOCIAL ONCOLOGY SOCIETY

Statement of Activities
For the Year Ended December 31, 2020
(With Comparative Totals for 2019)

	Without Donor Restrictions	With Donor Restrictions	Total 2020	Total 2019
Revenues, gains, and other support:				
Membership dues and subscriptions	$ 103,872	$ -	$ 103,872	$ 103,577
Webinars	270	-	270	3,950
Special contributions	13,686	-	13,686	27,081
Website advertising sales	5,651	-	5,651	11,195
Royalties	1,045	-	1,045	1,959
Annual meeting income	262,170	-	262,170	264,988
Miscellaneous	133	-	133	3,400
Interest and dividends	6,880	-	6,880	9,106
Gain/(Loss) from Investments	9,958	-	9,958	17,518
Total revenues, gains, and other support	$ 403,665	$ -	$ 403,665	$ 442,774
Expenses:				
Program services				
Patient well being	$ 149,152	$ -	$ 149,152	$ 246,057
Supporting services:				
Management and general	144,030	-	144,030	159,283
Total expenses	$ 293,182	$ -	$ 293,182	$ 405,340
Unrelated business tax	$ 3,030	$ -	$ 3,030	$ 911
Change in net assets	$ 107,453	$ -	$ 107,453	$ 36,523
Net assets at beginning of year	447,484	1,452	448,936	412,413
Net assets at end of year	$ 554,937	$ 1,452	$ 556,389	$ 448,936

See accompanying notes and independent accountants' review report.

AMERICAN PSYCHOSOCIAL ONCOLOGY SOCIETY

Statement of Functional Expenses
For the Year Ended December 31, 2020
(With Comparative Totals for 2019)

	Program Services	Supporting Services	Total	
	Patient Well Being	Management and General	2020	2019
Management fees	$ 98,325	$ 95,000	$ 193,325	$ 190,000
Awards and scholarships	-	2,459	2,459	2,176
Special interest groups	-	2,535	2,535	-
Bank service charges	-	-	-	12,912
Board meetings	-	2,543	2,543	11,481
Fellowship	-	-	-	3,190
Mentoring	-	-	-	1,000
Conference supplies	339	-	339	2,191
Contractual services	40,688	19,598	60,286	74,930
Dues and subscriptions	-	-	-	2,619
Technology and communications	350	2,109	2,459	3,915
Food and beverage	-	-	-	53,211
Gifts	-	569	569	280
Gratuities	-	-	-	1,000
Honoraria	-	-	-	6,750
Insurance	1,590	1,381	2,971	1,285
Postage and delivery	1,799	229	2,028	579
Printing and photocopies	3,492	1,607	5,099	4,944
Rentals	2,050	-	2,050	2,050
Travel	519	-	519	12,301
Member journal subscriptions	-	16,000	16,000	18,526
Total expenses	$ 149,152	$ 144,030	$ 293,182	$ 405,340

See accompanying notes and independent accountants' review report.

AMERICAN PSYCHOSOCIAL ONCOLOGY SOCIETY

Statement of Cash Flows
For the Year Ended December 31, 2020
(With Comparative Totals for 2019)

	2020	2019
Cash flows from operating activities:		
Change in net assets	$ 107,453	$ 36,523
Adjustments to reconcile change in net assets to net cash provided by (used for) operating activities:		
Unrealized (gain) loss on investments	(9,958)	(17,518)
Net investment income	(4,819)	(6,274)
(Increase) decrease in operating assets:		
Accounts receivable	149	406
Prepaid expenses	145	128
Increase (decrease) in operating liabilities:		
Accounts payable	(6,002)	(24,603)
Deferred revenue	(123,091)	19,536
Net cash provided by (used for) operating activities	$ (36,123)	$ 8,198
Cash flows from investing activities:		
Purchase of investments	$ (314)	$ -
Net cash provided by (used for) investing activities	$ (314)	$ -
Net increase (decrease) in cash and cash equivalents	$ (36,437)	$ 8,198
Cash and cash equivalents balance at beginning of year	395,409	387,211
Cash and cash equivalents balance at end of year	$ 358,972	$ 395,409

See accompanying notes and independent accountants' review report.

Note 1 – Nature of Activities and Summary of Significant Accounting Policies

Nature of Activities

American Psychosocial Oncology Society is a nonprofit, national, multidisciplinary organization whose principal activity is to educate professionals and promote the psychological, social, behavioral, spiritual and physical well being of patients with cancer and their families at all stages of disease and survivorship, through clinical care, education, research and advocacy.

Basis of Accounting

The Organization follows the accrual basis of accounting; income is recognized as billed and related costs are recognized when incurred.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash and Cash Equivalents

For purposes of reporting cash flows, the Organization considers all cash accounts that are not subject to withdrawal restrictions or penalties and all highly liquid debt instruments purchased with an original maturity of three months or less from the date of acquisition to be cash or cash equivalents.

Income Taxes

The Organization is a nonprofit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and is classified as an organization other than a private foundation.

Financial Statement Presentation

The Organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions. Accordingly, the net of the Organization and changes therein are classified and reported based on the existence or absence of donor-imposed restrictions as follows:

Net assets without donor restrictions – The portion of the net assets of the Organization that can be used subject only to the broad limits resulting from the nature of the Organization, the environment in it operates, the purposes specified in its articles of incorporation or bylaws. Net assets without donor restrictions generally result from membership dues, annual meeting income and grants that are not subject to donor-imposed restrictions.

Note 1 - Nature of Activities and Summary of Significant Accounting Policies (continued)

Financial Statement Presentation (continued)

Net assets with donor restrictions – The portion of the net assets of the Organization that is subject to the either donor-imposed time restrictions or donor-imposed purpose restrictions. These restrictions limit the Organization's choices when using these resources because the Organization has a fiduciary responsibility to its donors to follow the donor's instructions.

When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Contributions

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires because the contributed resources are spent in accordance with the donor's instructions or because of passage of time, net assets with donor restrictions are reclassified to net assets without donor restrictions. In the absence of donor restrictions to the contrary, restrictions on contributions of property or equipment or on assets restricted to acquiring property or equipment expire when the property or equipment is placed in service.

Deferred Revenue

Deferred revenue represents income that has been collected but which is attributable to future periods.

Functional Allocation of Expenses

The costs of providing the Organization's program and support services have been summarized on a functional basis on the Statement of Activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Expenses by function have been allocated among program and supporting services on the basis of time records and on estimates made by management.

Accounts Receivable

Accounts receivable is recorded as the amount the Organization expects to collect on balances outstanding at the end of the year. If a balance is deemed uncollectible, the direct write off method would be used.

Comparative Totals

Comparative totals are presented for informational purposes only.

Note 2 – Commitments

The Organization contracted with Parthenon Management Group, LLC as its professional association management firm. Under the agreement, the firm manages the affairs of the Organization including staffing requirements and a headquarters facility. For the year ended December 31, 2020, Parthenon Management Group, LLC billed the Organization a total of $193,325 for management services.

Note 3 – Net Assets with Donor Restrictions

Net assets with donor restrictions are available for the following periods:

For periods after December 31, 2020:	
R25 Subaward	$ 1,452
Total net assets with donor restrictions	$ 1,452

Note 4 – Concentration of Credit Risk

American Psychosocial Oncology Society has one account that is not insured in any way. At December 31, 2020, this account consists of an investment account totaling $283,952. The funds held in the account are rated secure by the institution which holds them.

The Organization maintains its cash in bank deposit accounts at one financial institution. The balances are insured by the Federal Deposit Insurance Corporation up to $250,000. The Organization had an uninsured cash balance of $108,528 at December 31, 2020.

See independent accountants' review report.

Note 5 – Liquidity and Availability of Financial Assets

The Organization monitors its liquidity so that it is able to meet its operating needs and other contractual commitments while maximizing the investment of its excess operating cash. The Organization has the following financial assets that could readily be made available within one year of the balance sheet to fund expenses without limitations:

		2020
Cash and cash equivalents	$	358,972
Investments		283,952
Accounts receivable		329
Total	$	643,253

In addition to financial assets available to meet general expenditures over the year, the Organization operates with a balanced budget and anticipates covering its general expenditures by collecting sufficient program income and other revenues and by utilizing donor-restricted resources from current and prior years' donations, as needed. The statement of cash flows identifies the sources and uses of the Organization's cash and shows negative cash generated by operations of $36,123 for the fiscal year ending December 31, 2020.

Note 6 – Date of Management's Review

In preparing these financial statements, management has evaluated subsequent events and transactions for potential recognition or disclosure through June 22, 2021, the date the financial statements were available to be issued.

On March 11, 2020 the World Health Organization recognized COVID-19 as a global pandemic, prompting national, regional, and local governments to mandate various restrictions, such as travel restrictions, restrictions on public gatherings, and stay-at-home orders. The extent to which the COVID-19 pandemic impacts the Organization's business, results of operations, and financial condition will depend on future developments, which are highly uncertain and cannot be estimated at this time.

Note 7 – Fair Value Measurement

Fair value for investments is determined as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants at the measurement date. The three-level fair value hierarchy prioritizes the inputs used to measure fair value. This hierarchy requires entities to maximize the use of observable inputs and minimize the use of unobservable inputs. The three levels of inputs used to measure fair value are as follows:

- Level 1 – Quoted prices (unadjusted) in active markets for identical assets or liabilities.
- Level 2 – Observable inputs other than quoted prices included in Level 1, such as quoted prices for similar assets and liabilities in active markets; quoted prices for identical or similar assets and liabilities in markets that are not active; or other inputs that are observable or can be corroborated by observable market data.
- Level 3 – Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets and liabilities. This includes certain pricing models, discounted cash flow methodologies and similar techniques that use significant unobservable inputs.

The Organization is providing the following information related to its investments:

	Fair Value Measurements at Reporting Date Using	
	12/31/2020	Quoted Prices in Active Markets for Identical Assets (Level 1)
Mutual Funds	$ 283,952	$ 283,952
Total	$ 283,952	$ 283,952

See independent accountants' review report.