



COMMUNITY NAVIGATOR

Washington, DC

POSITION SUMMARY

The Cancer Support Community (CSC) is seeking a dedicated, professional, and passionate community navigator. This role will be critical to the support of cancer patients and their families in the National Capital region, as well as to developing relationships in the greater Washington, DC community with other organizations that diagnose, treat, and support cancer patients. The Community Navigator will report to the Executive Director of CSC's Institute for Excellence in Psychosocial Care.

DUTIES AND RESPONSIBILITIES

- Addresses barriers by providing individualized assistance to patients, survivors, and families.
- Fosters and maintains positive and professional relationships with community members, clinical and community organizations, and peers.
- Absorbs and disseminates detailed information and relates it to patients, caregivers, and family members in terms that are understandable in a pleasant and helpful manner.
- Schedules and oversees community programs and services within the annual budget guidelines.
- Implements and administers CSC Cancer Support Source distress screening for all eligible patients and caregivers.
- Establishes and conducts data collection procedures and makes monthly statistical reports on navigation utilization and program attendance.
- Supports and represents CSC at fundraising, public relations, and social activities as requested.
- Makes presentations to health care professionals and other groups as needed.
- Maintains contact with CSC Research and Training Institute and CSC Policy Institute, and networks regularly with program staff at other CSC facilities.
- Supports grant development and implementation as needed.
- Attends regional and national conferences as scheduled.
- Provides immediate emotional support to participants who walk-in and telephone, in distress.
- Provides virtual/digital programming in addition to or as a replacement for in-person programming, and as the situation dictates.

IMPORTANT SKILLS AND REQUIREMENTS

- Master's Degree in Social Work (MSW), or the degree equivalent in training and experience
- Licensed Social Worker (or equivalent) in the state in which applicant resides OR license eligible experience AND the ability to become licensed in the District of Columbia
- Five years of non-profit or social services-based oncology patient navigation

- Knowledge of and experience networking within the DC medical/oncology market
- Familiarity and alignment with NASW Code of Ethics and AOSW Scope of Practice
- Possesses a service mindset
- Effective time management and leadership skills, ability to adhere to tight timetables
- Cross-functional team player
- Superior written and verbal communication skills, as well as excellent interpersonal skills, problem solving capacities, and flexibility, grant writing experience a plus
- Computer proficiency, including Microsoft Office
- Bilingual candidate preferred, but not required
- Regular travel within the Washington, DC area, including occasional weekend travel
- Occasional need to work flexible hours, which may include evening program support, as applicable
- Ability to travel with limited frequency within the United States
- Valid driver's license required

SALARY AND BENEFITS

In addition to a competitive base salary, we offer comprehensive medical, prescription, vision, and dental coverage; paid vacation and sick time; short-term and long-term disability insurance; flex spending accounts: transit, healthcare and dependent care; life insurance; and optional participation in an employee contribution retirement plan.

HOW TO APPLY

Please submit a cover letter and resume to careers@cancersupportcommunity.org.

ABOUT THE CANCER SUPPORT COMMUNITY

As the largest professionally led nonprofit network of cancer support worldwide, the Cancer Support Community (CSC) is dedicated to ensuring that all people impacted by cancer are empowered by knowledge, strengthened by action and sustained by community. CSC achieves its mission through three areas: direct service delivery, research and advocacy. The organization includes an international network of affiliates that offer the highest quality social and emotional support for people impacted by cancer, as well as a community of support available online and over the phone. The CSC Research and Training Institute conducts cutting-edge psychosocial, behavioral and survivorship research. CSC engages in patient advocacy through its Cancer Policy Institute, informing public policy in Washington, D.C. and across the nation.

The Cancer Support Community is an equal employment opportunity employer