



DIRECTOR OF RESEARCH
Philadelphia, PA

EXECUTIVE SUMMARY

The **Director of Research** reports to the Executive Director of the Research & Training Institute (RTI). The Director will both lead and direct research operations, including conceptualizing, planning, overseeing, and conducting research to better understand and support the patient and caregiver experience of living with cancer. The Director will lead the development and funding of new research initiatives, as well as the front-end launch of new projects, including guiding and structuring key advisory and sponsor meetings, and otherwise setting the stage for and seeing it through project execution and analysis. The Director will also play a key role in the dissemination of research findings, including conference submissions/attendance, manuscript preparation and submission, and working with communications on appropriate amplifications plans.

The **Director** will possess the skills to lead their own line of research, while also providing high-level oversight of related research initiatives. This includes proficiency in project management and strong behavioral research experience related to evaluating the feasibility, efficacy, effectiveness, and implementation of evidence-based programs and quantitative research. Experience in mixed-methods research designs is a plus. The successful candidate for this position will have interest and related experience in cancer or other health-related psychosocial research or behavioral science (e.g., psychology). This candidate should also possess the grant-writing skills to develop persuasive and scientifically sound grant applications.

The ideal candidate will possess highly effective interpersonal and collaborative skills, excellent writing, and verbal communication skills, and have a strong interest in community-based research. Communication skills should include the ability to translate complex concepts to non-methodologically expert audiences. The Research Director will lead the RTI efforts to advance studies and advance learnings around specific projects currently funded and in development. This person will collaborate effectively with investigators from other specialties and outside institutions on joint research initiatives, and will engage diverse stakeholders, study sponsors, professional advisory committees, and other departments within the CSC organization.

MAJOR DUTIES AND RESPONSIBILITIES

- Identify and secure resources and skills needed to execute proposed research projects; communicate project needs to Executive Director
- Provide oversight, including training and scientific support, to research staff
- Collaborate effectively with internal and external advisors, partners, funders, and other stakeholders around research project imagining, design, program implementation, and data dissemination.
- Identify and engage advisory committee members, as necessary for new research initiatives, resourcing considerations, and data dissemination
- Lead project kick-off and check-in meetings with key stakeholders, setting stage project execution and analysis as well as ensure ongoing plan in place and on track
- Provide scientific support to Executive Director in meetings with potential study sponsors
- Seek out new partners and extend reach for funding, research collaborations, service delivery, and data dissemination
- Develop, review, and submit scientific content for grant submissions

- Contribute to and/or lead full execution of scientific manuscripts, abstracts, symposia and other methods of data dissemination
- Provide research consultation and support to other CSC departments (Program, Education, Policy)
- Work with RTI leadership to develop and grow Data Safety and Monitoring Committee
- Lead data integrity and documentation in place for all projects under accountability scope

REQUIRED SKILLS AND EXPERIENCE

- A minimum of 3 years of post-graduate experience and interest in behavioral research relevant to cancer and chronic illness, including epidemiology, public health, psychology, and/or other related field
- A doctoral degree in social and behavioral sciences, psychology, health economics, social work, or related field (e.g., public health, epidemiology)
- Related research experience in and quantitative psychosocial outcomes and/or interventions with chronic illness/cancer; research experience around evaluating program effectiveness/outcomes, implementation science, and/or health economics and outcomes research a plus
- Effective interpersonal as well as written and oral communication skills
- The ability to work independently and collaboratively with multi-disciplinary teams
- Experience with data-driven, web-based applications
- Working knowledge of behavioral research statistics and statistical software (SPSS strongly preferred)
- Interest in community-based research, dissemination, and implementation

SALARY AND BENEFITS

In addition to a competitive base salary, we offer: comprehensive medical, prescription, vision, and dental coverage; paid vacation and sick time; short-term and long-term disability insurance; flex spending accounts: transit, healthcare, and dependent care; life insurance; and optional participation in an employee-contribution retirement plan with employer match.

HOW TO APPLY

To apply, please submit a resume, CV and cover letter that describes how your experience and skills relate to the above-described responsibilities and qualifications of this position, to careers@cancersupportcommunity.org. Please also include your desired salary range for this position.

ABOUT CANCER SUPPORT COMMUNITY

The Cancer Support Community (CSC) is a global non-profit network of 175 locations, including CSC and Gilda's Club centers, health-care partnerships, and satellite locations that deliver more than \$50 million in free support services to patients and families. In addition, CSC administers a toll-free helpline and produces award-winning educational resources that reach more than one million people each year. Formed in 2009 by the merger of The Wellness Community and Gilda's Club, CSC also conducts cutting-edge research on the emotional, psychological, and financial journey of cancer patients. In addition, CSC advocates at all levels of government for policies to help individuals whose lives have been disrupted by cancer. In January 2018, CSC welcomed Denver-based nonprofit MyLifeLine, a digital community that includes more than 40,000 patients, caregivers, and their supporters that will enable CSC to scale its digital services in an innovative, groundbreaking way. For more information, visit www.CancerSupportCommunity.org. *So that no one faces cancer alone*®.