

Advancing the science and practice of psychosocial oncology.

Introducing

a powerful way for all APOS & Special Interest Group members to engage.

Powered By: Groupsite

Our Terms of use Please Read!



Code of Ethics: Every member of APOS agrees to uphold the Code of Ethics established by APOS. <u>CLICK HERE</u> for the Code of Ethics. Should you have any questions about the Code of Ethics, or should a situation that does not uphold this policy occur, please contact Dawn Keglor, APOS Executive Director, at <u>dkeglor@apos-society.org</u>.



Relevant Content Posting Policy: Messages on interest group lists must relate to the interest group focus. When seeking information or collaboration outside of your Special Interest Group focus, contact the APOS Executive Office at info@apos-society.org or send your request to the main APOS Listserv if appropriate. Announcements of conferences, workshops, and new relevant publications **ARE** allowed.



Career Postings: APOS has a strict policy against utilizing the Listservs to post career/job opportunities. Although members and non-members alike can advertise these opportunities through proper channels, APOS offers wonderful discounts to members for these services! <u>CLICK HERE</u> on how to advertise through APOS.



Surveys: APOS has a strict policy against utilizing the Listservs to survey the membership. All research surveys must go through the APOS Research Committee. <u>CLICK HERE</u> for more information on sending a research survey. For all other surveys, please email the APOS Executive Office at <u>info@apossociety.org</u>.



APOS members enjoy networking opportunities within our nine Special Interest Groups (SIGs). Members may click the links below to view SIG resources. Do you have special interest in one or multiple? There is no limit.

Bereavement: The Bereavement SIG promotes interdisciplinary research, professional networking and education related to grief and bereavement. **Email:** <u>bereavement@apos.groupsite.com</u>

<u>Cancer Caregiver</u>: The Cancer Caregiver SIG is open to all who are interested in the development and provision of services for caregivers of patients with cancer. **Email:** <u>cancercaregiver@apos.groupsite.com</u>

<u>E-Health</u>: The E-Health SIG provides a forum for sharing of ideas and experiences with the use of internet and social media to provide oncology supportive care educational, clinical, and research services. **Email:** <u>ehealth@apos.groupsite.com</u>

<u>Health Equity and Cultural Diversity</u>: The Health Equity and Cultural Diversity SIG promotes research, clinical and supportive care to identify cancer disparities and promote optimal health-related quality of life and survivorship outcomes for all. **Email:** <u>healthequity@apos.groupsite.com</u>

Integrative Health: The Integrative Health SIG is a forum where practitioners and researchers have opportunities for networking and gaining up-to-date knowledge on complementary and integrative therapies research and clinical applications in oncology care. Email: integrativehealth@apos.groupsite.com

<u>Pediatrics/AYA</u>: The Pediatric SIG is committed to advancing psychosocial care for children living with cancer and their families. **Email:** <u>pediatrics@apos.groupsite.com</u>

Psychiatric Oncology: Our goal in creating this SIG is to provide a forum to share ideas, resources, and information related to the diagnosis and treatment of psychiatric disorders and neuropsychiatric complications encountered in patients with cancer. **Email:** psychiatriconcology@apos.groupsite.com

<u>Sexual & Reproductive Health</u>: The Sexual & Reproductive Health SIG discusses ways to promote sexual and reproductive health in cancer research and clinical care. Email: <u>reproductivehealth@apos.groupsite.com</u>

Spirituality: The Spirituality SIG is an inter-disciplinary group dedicated to understanding the religious and spiritual needs of cancer patients and their families. **Email:** <u>spirituality@apos.groupsite.com</u>



- My Settings: Each member has their own profile settings which is called "My Settings" in the top right corner. Here you may update your profile, manage your endorsements, manage your objectives, share relevant key connections and even view private messages received from fellow group members.
- My Profile: Here you update your professional details. Please note, you can also change your password in this section. Groupsite has an automatic biography builder and will utilize your information to build it.
- My Endorsements: Here you see all those who have endorsed or given you accolades and who you have endorsed or given accolades to. You can choose to show these on your profile or opt not to.
- My Objectives: You may choose to list your professional or personal objectives in the field of psychosocial oncology.
- My Key Connections: Here you may share access to your network
- My Private Messages: You may view sent and received private messages here.
- Notifications: Here you may see what has happened since your last login. This will keep all
 members connected and up to date since last log in, this is on the bottom of the home page.
 Once a week, members receive an overview email stating what's happened since they last
 logged in or known as the recent activity log. You may log in directly from this email. You may
 choose the frequency of this email. Twice per week is the default to keep you informed of your
 SIG.
- SIGs: View your SIG as well as the SIG directory

WHAT'S 2



CHECK YOUR INBOX FOR AN EMAIL FROM GROUPSITE!

The APOS Executive Office will automatically enroll every APOS member as a member of the main APOS Listserv. **You will need to accept the invitation to join.** The APOS Listserv is a way for APOS members to connect to the entire APOS membership at once!

NEXT, SIGN-IN TO GROUPSITE AND SET UP YOUR MEMBER PROFILE:

From the invitation to join, you will be prompted to create a Groupsite where you will sign in from the main home page. Once you are logged in, this should take you to the American Psychosocial Oncology Society, APOS Groupsite. (Home, Communicate, Share, Network, SIGs, Email Blasts). Please take a moment to set your contact, email, profile and photo preferences here.

- **Communicate:** Discussions, Group Blog & Email Blasts
- Share: Calendar (create events), File Cabinet (like drop box), Photo Galleries
- Network: Member Profiles, Member Objectives & Key Connections

ИОС	HELP ▼
Create your Account	
You are seconds away from enjoying the benefits of centralized communication and networking with other American Psychosocial Oncology Society mem	ibers.
About American Psychosocial Oncology Society	
We use Groupsite.com for authentication. What is Groupsite.com?	
Join American Psychosocial Oncology Society	
To join American Psychosocial Oncology Society enter your email and password below. Don't remember joining Groupsite.com?	
Email stomlinson@parthenonmg	
Password	
Forgot Password?	
By clicking the JOIN button you accept and agree to our Terms of Use and Privacy Policy	

NEXT, CLICK THE JOIN BUTTON:

Join this Group

You are seconds away from enjoying the benefits of centralized communication and networking with other American Psychosocial Oncology Society members.

About American Psychosocial Oncology Society

We use Groupsite.com for authentication. What is Groupsite.com?



NOW SELECT YOUR EMAIL AND CONTACT PREFERENCES HERE!

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In order to ensure that you have a positive experience as a to set your contact, email, profile and photo preferences.	member of American Psychosocial Oncology Society, please take a moment	•			
My Contact Settings					
My Email Address	Note: This group's visibility is <u>private</u> , and membership is available				
stomlinson@parthenonmgmt.com 🔻	by invitation or by request.				
Add another email address	Choose the contact email address to which this group's communication will be sent.				
My contact details are visible to all group members 🔻 👔	Should you elect to hide your contact information (phone, fax, email, street address) from the group, members will still be able to contact you via the Private Message form.				
My Email Preferences					
Group Related Email Blasts					
Send me calendar, discussion and email blasts from:	Note: In this Groupsite, all members of this group can send				
All Group Members 🔻	discussion blasts, but only managers can send email and calendar RSVP blasts.				

BE SURE TO SAVE YOUR PREFERENCES HERE!

Subscriptions		
By subscribing to topics and forums, you can keep in receiving discussion posts in your email inbox.	formed by	
Vanage my subscriptions		
My Profile Preferences		
This group is primarily Professional Enable my: professional profile only •	Even though this group is primarily professional, you can decide to share your social profile as well.	
My Photo Preferences		
Professional Profile No Photo Selected Change	Upload a photo to be displayed in your profile. Adding a photo helps other members recognize you as you particpate in discussions, etc.	
Social Profile No Photo Selected Change		
AVE MY PREFERENCES or R and Me Later or Don	t Show Again	
Note: You can always change these settings later	from the My Settings » My Preferences area.	

CONGRATULATIONS AND WELCOME!

You will receive a welcome email. Use the link and bookmark it for future use. You are now a member of the APOS listserv and able to join APOS Special Interest Groups!

Welcome to Ame	rican Psychosocial Oncol	ogy Society		•
Susanne Tomlinson,				
Congratulations! You've a and you're now a membe	ccepted the invitation to join American of the group.	Psychosocial Oncology Society,		•
Please use the link below want to bookmark it.	to participate in American Psychosocia	l Oncology Society. You might al	so	
http://apos.groupsite.com	1			
Groupsites are powered b	y Groupsite.com. <u>Click here to learn w</u>	hat that means for you.		

BUT WAIT, THERE'S MORE! IF YOU CHOOSE, YOU NOW HAVE TWO CHOICES HERE: 1. SHARE A LITTLE MORE ABOUT YOURSELF.

2. JUMP RIGHT IN AND START PARTICIPATING.



SHOULD YOU CHOOSE TO SHARE MORE ABOUT YOURSELF, YOU WILL ADD THE ADDITIONAL INFORMATION IN YOUR PROFILE. SEE PAGE 4 FOR HELPFUL PROFILE TIPS!

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HOME COMMUNICATE V SHARE V NETWORK V SI GS V EMAIL BLASTS	MANAGE	Nº TTTINGS V	HELP ▼
My Profile My Preferences My Endorsements My Objectives My Key Connections	My Private Messages	Not	tifications 0
My Profile Settings		ARCH	Go



REQUESTING TO JOIN A SPECIAL INTEREST GROUP(S):

Now that you're a member of the main APOS group, you can join any APOS special interest group you choose! From the APOS Groupsite home page, hover over SIGs from the main menu bar and click on the one(s) you want to join:

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My Si Gs	
BEREAVEMENT SIG	
CANCER CAREGIVER SIG	
CONNECTED HEALTH SIG	ocial
HEALTH EQUITY AND	
INTEGRATIVE HEALT	
PEDIATRICS/AYA SIG	nd make
PSYCHIATRIC ONCOL	useful
SEXUAL AND REPROD	
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	SI GS V MAIL BLASTS My Si Gs BEREAVEMENT SIG CANCER CAREGIVER SIG CONNECTED HEALTH SIG HEALTH EQUITY AND INTEGRATIVE HEALT PEDIATRICS/AYA SIG PSYCHIATRIC ONCOL SEXUAL AND REPROD 5 More

ONCE YOU SELECT THE SIG, YOU WILL NEED TO CLICK ON REQUEST AN INVITATION HYPERLINK! AN EMAIL IS SENT TO THE EXECUTIVE OFFICE WHO WILL REVIEW THE INVITATION:

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* MAIN GROUPSITE HOLE COMMUNICATE Y NATWORK	▼ EMAIL BLASTS	MANAGER ▼ SIGS ▼ Actions
BEREAVEMENT SIG Created by Dawn Keglor / Uncategorized Membership: By Invitation Only Request an Invitation! Justin M. Yopp, PhD, Chair	Contact Administrators	Everything SEARCH

WE WILL INVITE YOU TO JOIN THE SIG AS QUICK AS YOU ASK FOR AN INVITATION!

The Executive Office will send the invitation to you and you are part of the sig once you accept the invitation. To accept the invitation, simply select "accept" from the drop-down menu.

ıpsi	You Have Sig Invitations	100	
	You have been invited to the following sig:		
sites /ered gs, co	BEREAVEMENT SIG on Oct 29, 2019 3:30:05 PM	(Select One)	
that cussi	SAVE MY SELECTIONS or Remind me Later		
Jioau ,			

PERSONALIZE HOW YOU RECEIVE NOTIFICATION OF ACTIVITY!

You have control over when you receive SIG activity notifications. To customize your recent activity delivery options, from the home page go to member then group settings:

Group Settings Ir	vite Members	Pending Members	s Manaç	ge Members	Statistics			
Group Settin	Main Settings	Branding	Subgroup Controls	Profile Questions	Additional Pages	Webmaster Tools	_	
▼ General Settir	igs							
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SEE ALL ACTIVITY AT A GLANCE!

Here you may see what has happened since your last login. This will keep all members connected and up to date since last log-in and is located at the bottom of the home page. Once a week, members receive an overview email stating what's happened since they last logged in or known as the recent activity log. You may log in directly from this email. You may choose the frequency of this email. Twice per week is the default to keep you informed of your SIG:

EMAIL BLASTS	MANAGER • MY SETTINGS • HELP •
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n Psychosocial	Add Module
come together and make combine the most useful d social networks.	



COMMUNICATE WITH YOUR SPECIAL INTEREST GROUP(S)! THE COMMUNICATION TAB WILL PROVIDE YOU WITH THE TOOLS THAT YOU NEED TO DO SO:

USING YOUR EMAIL BLAST TAB:





Helpful Tip: As a member of an APOS Special Interest Group, you do not have to log-into your Groupsite Account to send an email to the group. Please refer to page 3 of the user guide for the email address of each SIG to send an email through your own email portal.

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Send an email blast to receive blasts from all r Subject	he entire group. Email blasts will only be received by group m rembers. Note: Any email blast sent by a group manager will t	embers whose contact settings are set to se received by all group members.	images, videos, links, attachments and
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USING YOUR DISCUSSION TAB:

This is a conversational thread that all group members can respond to and share information without emails going back and forth. Refer to past discussions as well. Engagement guaranteed!

SUMMARY COMMUNICATE V SHARE V NETWORK V		│ MY SETTINGS ▼ │ HELP ▼ │
iscussions Group Blog Email Blasts		
Discussion Forums		Discussions V SEARCH Go Advertisement
is is a consolidated list of forums from each group in your Groupsite.com Network. you would like to initiate a discussion, simply select a forum and click New Topic. Your group ma e right to edit or remove any posts.	nager reserves	
Announcements [APOS] 1 Topic, 1 Post Announcements for American Psychosocial Oncology Society	<u>Edit</u>	
General Discussions [APOS] 1 Topic, 1 Post General Discussions about American Psychosocial Oncology Society	Edit	
Headlines & Links Discussions [APOS] 0 Topics, 0 Posts This forum contains discussions related to headlines and links.	<u>Edit</u>	My Recent Discussions
BEREAVEMENT SIG Discussions [APOS] 1 Topic, 1 Post Justin M. Yopp, PhD, Chair Latest post by Susanne Tomlinson on Tuesday, September 24, 2019	<u>Edit</u>	Discussing Bereavement Posted by Susanne on Sep 24, 2019 Welcome to American Psychosocial Oncology Posted by Groupsite.com on Jul 24, 2019

SHARING DOCUMENTS VIA THE FILE CABINET:

From the home page, select SHARE, then file cabinet, then upload. Note when a SIG Chair sends an email blasts the attachments automatically are saved in the File Cabinet.



Celebroting Excellence

CELEBRATE THE SUCCESSES OF YOUR COLLEGUES, MENTORS AND MENTEES WITH ENDORSEMENTS & KUDOS!

From the home page, select MY SETTINGS then My ENDORSEMENTS. Here you see who has endorsed you or given you kudos and who you have endorsed and given kudos to. You can choose to show these on your profile or opt not to. Endorsing new SIG members and key contacts is easy as well!

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Manage Endorsements & Kudos I've Received			
Endorsements and kudos enable you to show your personal connection to, or appreciation of, other members. Manage the visibility of endorsements you've given and endorsements you've received.	0	0	
Learn More »	Endorsements Received	Kudos	

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Julieanne Blenkhorn joined the si	ig: 'BEREAVEMENT SIG'	Endorse her	
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	Ex: Julieanne is one of the most t	alented people I've ever worked with.	
n.	Julieanne has my p	permission to display this endorsement in	
	SUBMIT all of her groups	· .	
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OH NO!

WE HATE TO SEE YOU GO You're welcome back anytime!

To unsubscribe from all APOS groups, including the main listserv, hover over MY SETTINGS, click My Preferences, scroll to the bottom to Manage my subscriptions:

9	Files & Media LIndates	
	Chat Updates	
Subscript	tions	
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Manage m	ny subscriptions	
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Select not subscribed in all categories:

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Miscellaneous					
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DIVERSITY SIG Discussions	Not subscribed	 Discus 	sions	Not subscribed V	
PEDIATRICS/AYA SIG Discussions	Not subscribed	* PSYCH	IATRIC ONCOLOGY SIG	1	
	12	Discus	sions	Not subscribed V	
SEXUAL AND REPRODUCTIVE		SPIRIT	UALITY SIG Discussions	Not subscribed V	
HEALTH SIG Discussions	Not subscribed	Y			

To leave a particular SIG, simply visit the SIG and select quit this SIG:





APOS EXECUTIVE OFFICE:

5034A Thoroughbred Lane Brentwood, TN 37027 Telephone: +1 615.432.0090 Email us at info@apos-society.org